

FACT SHEET

Key Benefits

Better Governance, achieved with less effort using your existing investment in technology

A set of applications for NHS governance that ensures management and tracking of Trust Compliance activities:

- IG Toolkit
- CQC Audit
- Board Risk Assurance
- NHS LA

Providing

- Visibly robust management
- Risk reduction
- Financial savings
- At a glance status visibility of issues and successes
- A consistent, understandable user interface
- Annual updates
- Access to powerful search and broad document management
- Enterprise class extensibility and customisation

Governance Solutions

The health sector has a particular duty of care to patients, cares and services users, with attendant governance obligations; trusts and organisations must demonstrate their management activities and provide evidence to ensure all key governance areas have the appropriate level of compliance.



Many trusts rely inefficient and expensive paper-based systems or basic Microsoft Office tools to support their governance processes.

Cloud2 have worked with trusts to develop a suite of solutions for managing CQC Audits, Board Risk Assurance, NHSLA and IG Toolkit. The Governance Pack is a set of applications for robustly and efficiently managing these governance tasks and is built directly on Microsoft SharePoint. As well as providing the governance applications, this approach also takes full advantage of it as an enterprise platform for storing, managing and retrieving documents and information from across the trust. SharePoint's class leading document management, search, collaboration and process management underpin

the Governance Pack to ensure it is the most cost effective high performance solution available.

What's in the pack?

CQC Audits

The CQC (Care Quality Commission) is the independent regulator of health and social care in England and oversees Clinical Audit and

Regulation. Audits are used to drive up standards throughout healthcare provisions, covering areas for users/patients such as outcomes, safety, experience, service access and value for money.

Trusts must prepare self-assessment returns for each of the essential quality and safety standards. Many trusts produce separate returns for each of the standards, managed by the relevant groups, using slow and time intensive manual processes.

The Cloud2 CQC Audit

application provides an 'At A Glance' status view of each of the CQC Outcomes, together with charts showing the overall status for both internal assessment and external QRP analysis. Evidence is collected for each outcome in the form of documents or links to content stored elsewhere, with powerful search and classification making it easy to find this content within the trust. Libraries maintain Reports, Official Documentation and data, while a sophisticated Action Plan tool is included. CQC Audit is the most advanced solution of its kind; leveraging the investment the NHS has in SharePoint ensure it is also remarkably inexpensive.

Board Risk Assurance

Since 2001/2002, NHS Chief Executives have been required to sign a Statement of Internal



About Cloud2

Cloud2 specialise in providing SharePoint solutions to the health sector.

We are known for our frank and supportive project style and our ability to deliver successful projects rapidly. Our solutions and services include:

- NHS Intranet, Extranet and Internet
- Document Management and collaboration
 - Policies and Procedures
- eForms and workflow
- Rapid BI and Performance Management
- Slate computing
- Rich search
- Human Resource process and analysis
- Programme/Project Mgmt
- GP Referral reduction
- Clinical Tools and eForms
- SharePoint Support
- N3 Hosting

What Next?

If you would like any further information on our SharePoint solutions or any other services please get in touch.

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Control that forms part of the statutory accounts and annual report. In order to make this statement, boards must be able to demonstrate that they have been properly informed about the totality of principle risks that an organisation faces (not just financial). Conclusions to such risks need to be documented using an evidence-based approach.

The Cloud2 Board Assurance solution was developed in conjunction with NHS Yorkshire and the Humber and has three key elements:

- At a glance overview of Board Performance based on RAG (Red, Amber, Green) traffic light indicators
- Drill down to risks, the type and severity and their owner. Different views make review of board level risks simple and quick, based on status, date etc.
- Document libraries store related policies, framework documentation and evidence

IG Toolkit

The IG Toolkit is an online system which allows NHS organisations and partners to assess themselves against Department of Health Information Governance policies and standards. It also allows members of the public to view participating organisations' IG Toolkit assessments.

- All organisations have to assess themselves against requirements for:
- Management structures and responsibilities (assigning responsibility for carrying out the IG assessment, providing staff training etc.)
- Confidentiality and data protection; information security.

Currently trusts use Microsoft Word or Excel to store and share this data, typically with different sections being completed by the appropriate individuals/teams. All the data then needs to be pulled together into one place in order to be reviewed and action plans put in place. The Cloud2 IG Toolkit solution delivers an integrated, user friendly solution to manage the end to end process. Again, the solution has 3 key elements:

- At a glance overview of IG Toolkit status based on traditional RAG (Red Amber Green) traffic light indicators
- Drill down from the indicators into the list of IG Toolkit items, incorporating the full IGTK submission dataset including Level, Owner,

Welcome to the IG Toolkit Site
This site provides you with an up to date view of the IG Toolkit governance within the Yorkshire and Humber Strategic Health Authority.

IG Toolkit Level

Show Only Problems

Indicator	Goal	Value	Status
8-101 IG Framework	2	2	Green
8-105 IG Policy	2	2	Green
8-110 Supplier Contract Assurance	2	0	Red
8-111 Staff Contract Assurance	2	1	Red
8-112 IG Training	2	1	Red
8-200 Caldicott Guardian	2	2	Green
8-201 Code of Conduct	2	1	Red
8-209 Processing outside UK	2	0	Red
8-210 New Systems Implementation	2	2	Green
8-300 Information Security Skills	2	2	Green
8-301 IS Risk Assessment	2	2	Green

Key Contacts

Title	First Name	Last Name	Contact
One	Contact		
Two	Contact		

Frequently Asked Questions

There are no items to show. Frequently Asked Questions: new item, click "New".

IG Toolkit Source Views

- IG Toolkit Data Source
- Key Requirements
- Actions - By Due Date

IG Toolkit Documents

Name

Evidence and Actions. Various user friendly, smart views of this list are provided to support users in this critical process.

- A rich document library to store evidence
- Cloud2 offer annual updates for trusts' future IG Toolkit submission requirements.

NHS Litigation Authority

The NHSLA handles negligence claims and works to improve risk management practices in the NHS. As with other governance processes, there is a requirement to provide a governance plan to minimise litigation risks and maintain activities in anticipation of audit. Using the same approach as other applications in the Governance Pack, this solution is powerful but simple to use.

Summary

The NHS have made a significant investment in SharePoint licences and infrastructure. This investment can be leveraged to deliver a broad set of key business requirements with SharePoint's rich collaboration and data collation capabilities. With governance metadata reaching down into standard documents and the applications available in the Governance Pack, the entire governance process can be made easier, more efficient, and more flexible.

The benefits of the solution are many:

- Less chance of form/information loss
- Less opportunities for data entry error
- Faster information gathering and collating turnaround
- Easier to navigate and search through information
- Governance tools can be used alongside graphical data representation applications very effectively to produce easy-to-understand graphs, charts and tables

Talk to Cloud2 about Better Governance, achieved with less effort and at a lower cost.